AJMAL FOUNDATION, Hojai requires competent candidates for the following positions

1. Senior Accounts Officer
   Educational Qualification and Experience: CA/CPA/CAIIB/ICWAE/ACCA/CMA/M.Com.
   with experience in the relevant field. Candidates should be adept in tally package, taxation, GST etc.
   Salary: Negotiable

2. Senior H.R Executive
   Educational Qualification and Experience: MBA in HR Management and capable of dealing with all the HR related issues and legal compliances of reputed NGO independently.
   Salary: Rs.50,000/- per month

3. Student Counselors
   Educational Qualification and Experience - MA in Psychology with experience in students counseling.
   Salary: Rs.45,000/- per month

4. Hostel Administrators
   (Male and Female)
   Educational Qualification and Experience: Post Graduate in any discipline having experience of dealing with administrative and student affairs & managing around 1000 people of a reputed educational institute.
   Salary: Rs.40,000/- per month

Higher salary may be considered based on experience and expertise. A minimum of 5 years of experience in the respected fields is desirable for all the positions.

Interested candidates may send their C.V. along with passport size photograph and the relevant testimonials at careers@ajmalfoundation.org on or before 20th October 2022.

CD/SV/SL000959/1

Click on the link to apply:
https://ajmalfoundation.com/apply-now/